

**Student Behavior Tracking & Response Policy**

**Student:** \_\_\_\_\_

**Minor Offences – Unexpected Behavior not Bullying**

*Procedures followed and consequences given are at the discretion of staff and administration based on individual circumstances and level of severity.*

Examples, but not limited to the following:	III. Not remaining at desk during instruction and/or bothering others
I. Not or refusing to follow the directions of staff	IV. Use of inappropriate language
II. Not demonstrating respect for others	V. Disrupting the learning process due to verbal and/or physical actions

<b>Date</b>	<b>Consequence</b>	<b>Details and Parent contact (required*)</b>	<b>Parent Contact</b>	<b>Follow-up with Student</b>
	1. Reminder and in-class time out (5-15 min)			
	2. Out-of-class time out (15-20 min)			
	3. In-school suspension (1 hr – 1 day)			
	4. In-school suspension (2-3 days)	*		
	5. Out-of-school suspension (1-2 days)	*		
	6. Out-of-school suspension (3-5 days)	*		

**Student Bullying Tracking**

**Student:** \_\_\_\_\_

*Procedures followed and consequences given are at the discretion of staff and administration based on individual circumstances and level of severity.*

**Bullying Offences**

<b><u>Verbal Bullying</u></b>	<b><u>Physical Bullying</u></b>	<b><u>Social/Relational Bullying</u></b>	<b><u>Sexual Bullying</u></b>
<p><b>Level 1</b> Teasing Name calling</p> <p><b>Level 2</b> Insulting remarks Verbal harassment Slander</p>	<p><b>Level 1</b> pushing/shoving tough play fighting touching others property</p> <p><b>Level 2</b> biting/kicking/scratching/hitting threatening physical harm damaging of other property stealing/hiding of possessions</p>	<p><b>Level 1</b> Purposeful exclusion Gossiping Eye rolling</p> <p><b>Level 2</b> Purposely embarrassing/humiliation others Teasing others about clothing, looks, relationships, socioeconomic status</p>	<p><b>Level 1</b> Automatic level 2</p> <p><b>Level 2</b> Sexual comments Gestures Actions based on a personal sexual orientation Sexual harassment – verbal and teasing in nature</p>

<b><u>Date</u></b>	<b><u>Consequence</u></b>	<b><u>Details and Parent contact (required*)</u></b>	<b><u>Parent Contact</u></b>	<b><u>Follow-up with Student</u></b>
<b><u>Episode 1</u></b>	<p><b>Level 1 &amp; 2</b> Apology and completions of reflective form (parent contact – level 2)</p>			
<b><u>Episode 2</u></b>	<p><b>Level 1</b> Missed recess (one to two times)and parent contact</p> <p><b>Level 2</b> ½ day in school suspension and parent</p>			

	contact			
<b>Episode 3</b>	<p><b>Level 1</b> ½ day in school suspension and parent contact</p> <p><b>Level 2</b> In school suspension (one or two days) and parent contact followed by formal parent letter</p>			
<b>Episode 4</b>	<p><b>Level 1</b> Full day in school (one or two days) suspension with parent contact followed by formal letter to parents</p> <p><b>Level 2</b> Out of school suspension (one to two days) and parent contact followed by formal parent letter</p>			
<b>Episode 5</b>	<p><b>Level 1</b> Out of school suspension (one to two days) and parent contact followed by formal parent letter</p> <p><b>Level 2</b> Out of school suspension (three to five days) and parent contact followed by formal parent letter and formal notification to school division</p>			
<b>Episode 6</b>	<p><b>Level 1</b> Out of school suspension (three to five days) and parent contact followed by</p>			



**Major Behavior/Bullying Offences**

**Student:** \_\_\_\_\_

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|------|--|
| I.   | Willful destruction/vandalism of property/theft                            |
| II.  | Conduct any serious injurious to the well-being of the staff and students  |
| III. | Any direct and intentional threat of harm to any staff, student, or school |

*Procedures followed and consequences given are at the discretion of staff and administration based on individual circumstances and level of severity.*

*A Violence Threat and Risk Assessment protocol will be followed when necessary.*

Date	Consequence	Details and Parent contact (required*)
	1. In-school suspension (1-2 days)	*
	2. Out-of-school suspension (1-2 days)	*
	3. Out-of-school suspension (3-5 days)	*
	4. Indefinite suspension	*

**Referring teacher/staff:** \_\_\_\_\_

**Additional comments:**

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