



Crestomere School
RR # 3 Lacombe, AB
T4L 2N3
(403) 783-2141
<http://www.crestomere.wolfcreek.ab.ca/>
Principal: Penny Mueller

February 7, 2018

STUDENT NAME: _____

Dear Parents & Guardians:

HOMEROOM: _____

Re: Swimming Lessons Grades K-5

The following letter is to provide information regarding this year's swimming program. Due to scheduling conflicts, this year's swim program will be held at **Burman University in Lacombe**. This lesson structure will follow the 'Red Cross Swim Kids' curriculum. If you have not done so yet, please send in your child's most recent swim report card so that she/he can be placed in the appropriate lesson level. **ALL swim report cards need to be delivered to classroom teachers by Friday, February 16, 2018.**

The extensive length and format of this letter is required and in accordance with the Safety Guidelines for Physical Activity in Alberta Schools (2013) and the Wolf Creek Administrative Procedure 260. Our itinerary/schedule for the lessons will be as follows:

Schedule - Dates:

Mondays and Wednesdays, February 26, 28, March 5, 7, and 12.

Group One: Grades 2/3 and 3/4 will swim from 10:30 am - 11:30 am

Group Two: Grades K, 1, and 5 will swim from 1:00 pm - 2:00 pm

Itinerary: Buss times

Group One: Leaving Crestomere at 9:30 am, return trip leaving Lacombe at 11:45 am and arriving back at Crestomere at 12:30 pm.

Group Two: Leaving Crestomere at 12:15 pm, return trip leaving Lacombe at 2:15 pm and arriving back at Crestomere at 2:45 pm.

FEES: The fee for swimming lessons is **\$40.00 per student**. Please have this fee **paid through the online Acorn system, by Friday, February 25 2018**. The link is available on the school website.

Consent: This informed consent will be in effect in the event that an alternate date is selected should any lessons be postponed due to inclement weather.

Supervision:

Supervision of students during swimming lessons field trip will be covered by Burman University staff and Crestomere teachers and educational assistants.

Students will be required to follow the guidelines listed below and bring supplies required, as follows:

Safety Guidelines, Special Equipment and Supplies

- o **Swimming Lessons**
- o Students are expected to follow pool expectations, safety guidelines and lessons rules.
- o Students are expected to take seriously the content taught in lessons.

- o Students are expected to bring proper swim attire and towels to the lessons.
- o Students are expected to only swim in designated swim areas as described by instructors.
- o **Students are to bring their snack/lunch with them as per teacher's direction.**

Student Expectations:

- Students are to follow all bus transportation rules and etiquette expectations.
- Students are to follow all pool rules and etiquette expectations.
- Students are to follow all school rules and behaviour expectations during the outing.
- Students are not to leave the designated area at any time.
- All students are expected to take part in all scheduled activities unless otherwise discussed with the lead teacher.
- **Crestomere School cannot take responsibility for lost items.** We strongly recommend that students do not bring electronic devices such as ipads, cellular devices, ipods, jewellery or other valuables on the lessons. However, if students choose to bring these items, Crestomere will not be responsible for any lost or stolen items of this nature. Students choosing to bring these items do so at their own risk.
- Students are expected to behave in a polite and respectful manner at all times.

The following emergency procedures will be followed in the event of injury, illness or unusual circumstances:

Inherent Risk:

Swimming can be an activity with physical demands and inherent risks that are beyond the control of the teachers, supervisors and/or the cooperating organizations. Unpredicted incidents may occur which may cause injury or death. By signing the following acknowledgement form, all students and parents must be prepared to assume and accept the risks and dangers of participating in these activities. By signing the following consents, parents/guardians are giving their child permission to **participate in Swimming Lessons Program.**

Emergency Procedures

- Students are to be dressed for an Alberta winter (hat, toque, jacket, mitts, boots, etc) for the bus ride to Lacombe.
- At least one supervisor trained in first aid or otherwise qualified to render emergency medical assistance will be on the trip.
- We will have an updated medical alert list of students who have special medical conditions.
- Depending where the incident happens, staff will be notified immediately by cell phone or in person.
- A supervisor will remain with the student while someone goes for help (if necessary). When possible, immediate first aid treatment will be applied and the child will be stabilized.
- An ambulance will be dispatched if the injury or illness is severe.
- Parents will be notified as soon as possible of the incident.

Thank you in advance for discussing these safety precautions with your child and ensuring he/she has all necessary supplies for this field trip.

Please sign the following consent and medical information portion and return this **entire** booklet with your child by **Monday, February 29, 2018** to their homeroom teacher.

Thank you for your continuing cooperation and support. Should you have any questions, please do not hesitate to contact **your child's homeroom teacher.**

Yours truly,

Penny Mueller
Principal
Crestomere School

Acknowledgement of Risk and Informed Consent Form
Swimming Lesson - Mondays & Fridays: February 26, 28, March 5, 7, 12

NOTE: This informed consent will be in effect in the event that an alternate date is selected should this field trip be postponed due to inclement weather.

I, _____ (please print full name) the parent/guardian of
_____ (please print full student's name), recognize that my child will participate
in **the 2018 Swimming Lessons Program at Burman University in Lacombe.**

This activity involves certain risk, danger and hazards to the participants. These may include, but are not limited to, personal injury, death, property damage, expense and other loss, delay or inconvenience and trip or event cancellation or curtailment.

Specific risks associated with **swimming** include but are not limited to: death, falls, scrapes, sprains, muscle strains, contusions, concussions, broken limbs and digits, transportation to and from the site, the acts or omissions of the supervisor(s), the acts or omissions of other participants and equipment malfunctions.

Transportation for this activity will be by way of Wolf Creek Public Schools bus. Students are expected to ride the Wolf Creek Public Schools bus to and from the activity location. **If for some extenuating circumstance, your child is not able to ride the bus, he may only ride with you, the parent, if written notice is provided to the supervisor in charge. Parents may obtain a driving permission from the lead teacher. Students will NOT be permitted to ride to/from the venue with another student's parents (see parent involvement section).**

I also understand that during this activity, authorized staff of Crestomere School, supervisory adults, as well as employees of other agencies associated with this activity will endeavor to instruct, protect, and care for the well-being of my child as would I in their place, including making decisions regarding the medical care of my child. I understand that my child will be expected to uphold the behaviour expectations of students of Crestomere School as in any other school endeavor as outlined in the Student Code of Conduct. I understand that my child's failure to abide by behaviour expectations could result in his/her removal from the activity without refund and that I will be responsible for picking up my child at Burman University in Lacombe.

I have discussed the risks and expectations of this activity with my child and have confidence that my child understands them. I am aware that every parent has the right to deny his/her child's participation in a school activity and that this activity is not a prerequisite for the completion of any required course of study. As parent/guardian, I will ensure my child is appropriately prepared and has the necessary equipment.

I am also aware that the principal reserves the right to postpone, terminate or cancel an activity at any time, and with little notice, if the activity can no longer be conducted in a safe and secure manner. I realize that I may not receive all or any of the money I had thus far invested and accept the loss without expecting reimbursement from the School.

I have read the above statements at my leisure, understand the nature of the document and its content. I consent to the participation of my child in this activity and associated activities.

Printed Name of Parent/Guardian

Signature of Parent/Guardian

Date (dd/mm/yy)

Information-please complete in full

Student Name: _____ **Date of Birth:** _____

Parent/Guardian Contact Name: _____

Phone Number(s) during time period this field trip will be taking place: _____

Alternative Emergency Contact

Name & Relationship: _____

Phone Number(s) during time period this field trip will be taking place: _____

Medical Information: please write any and all medical conditions (including allergies) your child has:

Alberta Health Care Number: _____

Medication/Medical Treatment: please write any and all medication(s) or medical treatment(s) your child requires or may require. This includes treatment for allergies. Please note, any distribution of medication to students must meet all requirements of Wolf Creek policy#310 section 4. Please contact the homeroom teacher well in advance if your child will be requiring distribution of medication during this field trip

Please Check: I have paid the appropriate fees – as stated in the letter:

• **Online ONLY Receipt #** _____

Thank you!